



BOW RIVER BRUINS HOCKEY ASSOCIATION

REFUND POLICY

Introduction

The Bow River Bruins Hockey Association (BRBHA) is a non-profit hockey association that relies on funds provided through the registration of its members to maintain a positive hockey experience for our membership. As an association run by volunteers and parents of children playing the game, we understand that on occasion, a need may arise for a member to leave the association. Whether through injury, or personal reasons, this policy establishes an understanding between the BRBHA and its membership outlining the guidelines for the refunding of fees. This policy deals directly with fees collected by the association, and not any additional collection of fees by a team.

Registration Fees

Registration fees will be refunded based upon the following schedule:

- Notice provided prior to start of your age group evaluations – 100% of fees,
- Notice provided prior to end of the player's last evaluation (and before a Coach Pick game, if applicable) - 75% of fees
- Notice provided prior to December 1st and subject to BRBHA Board of Directors approval, in the event of a medically documented withdrawal or a player moving out of the BRBHA boundaries - 50% of fees
- Notice provided after December 1st – no refund provided
- An administrative fee of \$50 will be will be applied to all refunds.

Notice of Withdrawal

A notice of withdrawal must be submitted in the form of a written notice of a player's intent to withdraw. The notice should be addressed to the BRBHA Board of Directors and may be submitted via email to any active board member listed on the BRBHA website, or the BRBHA Administrator. After receipt of the notice of withdrawal, a refund will be issued as per the schedule listed above.

It is acknowledged extenuating circumstances can exist. Refunds for medical reasons and outside the time frames outlined, will be subject to approval by the Board of Directors.

Contact

If you have any questions regarding this policy please contact the BRBHA Administrator at: BRBHAAdmin@bowriverhockey.ca