



# PLAYER PLACEMENT APPEAL GUIDELINES

## **Appeal Process:**

Members of the BRBHA Board of Directors and the Evaluation Committee have worked very hard to develop an evaluation process that is fair, consistent and comprehensive that will result in players participating at level that is based upon their skill level when comparing them to athletes of the same age and category. This evaluation process is detailed in the Evaluation Manual posted on the BRBHA website.

Upon receiving notice of their final team placement, if a player/parent believes that there was either an error made in the evaluation score calculation for their player or they believe that the process set out in the evaluation manual was not followed for their player, they are entitled to appeal the player placement. Advancing an appeal places the burden on the player/parent making the appeal to explain the reasons for the appeal. The following outlines the appeal process:

1. Players/parents are encouraged to take a “24 hour cooling-off period” prior to making the decision to initiate a formal appeal. During this time we encourage the player/parent to review the Evaluation Manual and discuss their concerns with the Appeals Coordinator. It is our experience that this dialogue resolves nearly all placement concerns.
2. If the player/parent wishes to advance the appeal, a written appeal must be submitted to the Appeals Coordinator within 4 days of the player being notified of their team placement.
3. The appeal must be submitted using the BRBHA Evaluation Appeal Form.
4. The Appeal Form must be accompanied by a \$100 deposit. This deposit will only be returned to the appealing player/parent in the event that the appeal is successful.
5. The appeal will be reviewed by an Appeals Committee comprised of the Appeal Coordinator, the Age Group Coordinator and a member of the Evaluations Committee.
6. The Appeal Committee will notify the appealing player/parent of their decision as soon as possible after receiving notice of the appeal.
7. The decision of the Appeal Committee will be final and binding.

## **Factors Considered by the Appeal Committee:**

1. Is there room for movement such that team sizes remain in compliance with the Hockey Calgary guidelines and requirements for team sizes? This includes the guidelines for team size and differentiation of team sizes within a community. Note that no player will be moved down a team as a result of an appeal of another player.
2. Was there an error in the evaluation score calculations that materially compromised the placement of the player?
3. Was one of the procedures set out in the Evaluation Manual breached resulting in a material compromise in the placement of the player?
4. If the appeal is on the basis of a player’s sickness, injury or partial attendance, was notification of the sickness, injury or inability to attend a session given by the player/parent in accordance with the policy set out in the Evaluation Manual?
5. If the appeal is on the basis of a player’s sickness, injury or partial attendance, was one of the procedures for player placement set out in the Evaluation Manual breached resulting in a material compromise in the placement of the player?
6. The position of the player in relation to the desired team. For example, is the player next on the depth chart in terms of players being placed on a particular team?
7. Was the appeal made in the timelines required by BRBHA, in the required form and accompanied by the required deposit as set out above in the Appeal Process?

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## **Unacceptable Reasons for an Appeal:**

The following are examples of some of the unacceptable reasons for an appeal:

1. Desire to play with a particular player or players on another team.
2. Desire to play for a particular coach or assistant coach.
3. Desire not to play with a particular player or player on the assigned team.
4. Desire not to play for a particular coach or assistant coach on the assigned team.
5. Previous year(s) performance or placement alone.
6. Placement in relation to another particular player or players.

## **Appeals Coordinator:**

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