

## **Bottle Drive or Door to Door selling of tickets/fundraising programs Rules and Etiquette**

Information should be sent to families and youth before the bottle drive or ticket selling event (the "Fundraising Event") so they can review the rules ahead of time.

Information should be reviewed with all youth and families as a group, at the Fundraising Event, prior to heading out to collect bottles / cans or sell tickets/items.

You are representing the **Bow River Bruins Hockey Association** and are expected to always behave in a respectful manner.

Fundraising Events can be a fun and exciting team building opportunity and we want to ensure the safety and care of all participants. The following guidelines are intended to help assist groups when participating in Fundraising Events.

### **Safety and Duty of Care**

1. Youth should work together in groups of 2-4 (in the case of our U9 and below groups we recommend groups of 2 maximum).
2. Youth need to be supported by adults when out on routes. Adults need to monitor youth to ensure they are being responsible and safe. Adults should be available for support and guidance.
3. Adults should not transport one youth alone in their vehicle unless you are the parent of the child.
4. Be mindful of your surroundings, check the street in both directions before loading bottles into a vehicle (e.g., don't run into the street).
5. Be careful when walking onto people's property both for your safety and to be respectful of the persons property (e.g., use the driveway and sidewalk, stay off the grass etc.)
6. Under no circumstances should a participant enter a resident's home.
7. Be respectful of no soliciting signs.
8. Youth may get startled by animals such as dogs e.g., prepare youth for what to expect if there is a 'beware of dog' sign or skip that location.
9. Use gloves, hand sanitizer, wipes etc. as needed. Bring your own refillable water bottle.

### **Etiquette**

1. Youth must wear their uniform.
2. Youth must introduce themselves to the homeowner/ resident.
  - a. E.g., *Hello, my name is \_\_\_\_, we are with the Bow River Bruins \_\_\_\_\_ Hockey Team. We are doing a bottle drive/selling tickets, good to raise money for \_\_\_\_\_. Would you like to donate any bottles or cans or buy tickets?*  
If No – youth response: *thank you, have a nice day.*  
If Yes – youth response: *thank you for your support, we really appreciate it.*
3. You must get permission from the homeowner/resident to take bottles/cans if you are doing a bottle drive. Do not assume that bottles/cans on their property can be taken. If bottles or cans are in recycling bins, a garbage bin, laying loose, or even in a bag that looks ready to be taken – you cannot take those items without permission. It is also a safety issue to not go through garbage or recycling containers.
4. Consider where nearby public facilities are located for bathroom breaks.

## **Bottle Drive Specific**

1. The Team Manager must notify the Age Group Coordinator of the date and location of the bottle drive prior to the start date.
2. Everyone should meet at the home base at the designated start time.
3. The group will review the rules and etiquette with all participants.
4. Adults will receive copies of routes to avoid duplication. When you have completed all your routes come back to home base to get more routes.
5. Each group should be provided with garbage bags for bottle collection. Note: it can be helpful to bring additional garbage bags, gloves, wipes, hand sanitizer etc.
6. Groups should return back to the home base by the designated time.