



## **Bow River Volunteer Policy**

The Bow River Bruins Hockey Association (BRBHA) is a non-profit hockey association that relies on volunteers for its success. A tradition of excellence has been a signature feature of BRBHA in its delivery of a safe, fun and enjoyable hockey experience for players and their families.

### **Purpose**

The purpose of the volunteer bond program is to encourage all BRBHA members to become actively involved in the operation and success of the BRBHA. This program has been designed to encourage our members to step forward and help. The time commitment is not unreasonable, the help is beneficial to our success, and is appreciated.

### **Value of the Volunteer Bond**

If volunteer commitments of a minimum of 10 hours/player for the current hockey season are determined to not be on track to meet the volunteer obligations by mid-February, the member will be subject to a bond charge (the "Bond"). The Bond value for the current season has been set at \$300.00 per player and will be applied to your Teamsnap Account on or after February 28th.

Failure to pay the Bond will impede registration for any further BRBHA Activities.

All Bond payments collected for not fulfilling volunteer commitments will be directed to the BRBHA Family Support Fund.

### **Volunteer Buyout**

If a member chooses not to volunteer with the organization, they are entitled to pay a volunteer buy-out in an amount to be determined by the BRBHA board on an annual basis (the "Buy-out"). This Buy-out amount shall be paid by the member at the time of registration. Any member that pays the Buy-out amount at the time of registration shall not be required to perform volunteer duties for that season.

The volunteer Buy-out amount for the season will be \$300.00 and all Buy-out funds will be directed to the BRBHA Family Support Fund.

## Reporting Responsibility

It is up to each family to ensure that they fulfill their volunteer obligation and report their volunteer roles via this Google Form [Bow River Volunteer Tracking Form](#) by January 15. Volunteers that do not fulfill their obligations during the season (October 1 – March 1) will have the Bond applied to your Teamsnap Account on or after February 28.

If the Bond has been applied to your TeamSnap account and the family later provides confirmation of their volunteer roles, refund of the Bond will be subject to a \$25 administration fee.

The Volunteer Google Form must be completed by January 15. Forms will be verified by the volunteer coordinator.

Included in this document is a Volunteer Tracker form to be used to track volunteer hours. Once you have reached the required 10 hours you can fill out the Google Form on the website to submit your volunteer hours.

## Approved Volunteer Roles - Team Level

Coach/Assistant Coach

Manager

Treasurer

Safety Coordinator

Jersey Parents X2

Social Coordinator

Tournament coordinator

Fundraising coordinator

Time Keeper/Scorekeeper/Penalty  
Box

## Approved Volunteer Roles - Association Level

Age Group Coordinator

Apparel committee

Board Member

Evaluations committee

Bow River U7 or U9 Tournament

Event Planning (i.e. Bow River Bash)

Volunteer Coordinator

Goaltending Committee

Picture Day

## Contact

If you have any questions regarding this policy please contact the BRBHA Volunteer Coordinator at: [volunteers@bowriverhockey.ca](mailto:volunteers@bowriverhockey.ca)



### Bow River Volunteer Tracker

Date	Event/Volunteer Position	Time

Updated: October 7, 2024